

Jefferson Middle School
CLT Equity Team Meeting

Date:

November 17, 2022 5pm-6pm

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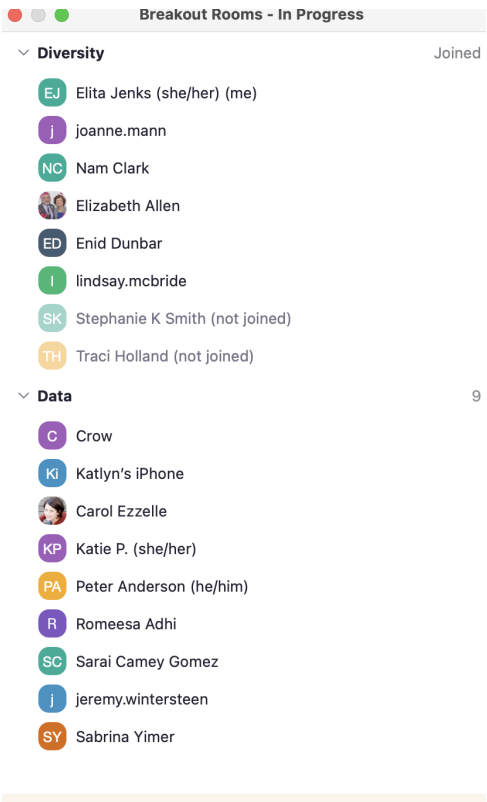
Location: Zoom

Team members present: Kip Malinosky, Elita Jenks, Elizabeth Allen, Peter Anderson, Romeesa Adhi, Sarai Camey Gomez, Crow Webb, Lisandra Pena, Stephanie Smith (in spirit and technology), Jeremy Wintersteen, Enid Dunbar, Katlyn Bennett, Lindsay McBride, Traci Holland-Shuford, Carol Ezzelle, Nam Clark, Joanne Mann,

7 General Norms of Expected Collaboration: Pausing, Paraphrasing, Posing Questions, Putting Ideas on the Table, Providing Data, Paying Attention to Self and Others, Presuming Positive Intentions

Courageous Conversation 4 Agreements: Stay engaged, Experience discomfort, Speak your truth, and Expect and accept non-closure

Welcome: Best Book/Movie/TV Show	10 Minutes	Welcome! What is the best book/show/movie you read/watched last year? New members this year (who were not here last week): Jeremy Wintersteen, Chinese teacher at TJ Romeesa Adhi, 8th grader at TJ
Equity Projects: Break out Groups	30 Minutes	<u>Equity Sub-committees</u> In your break-out rooms: <ul style="list-style-type: none">• Get a list of members and preferred contacts• Discuss first steps, ideas, leads, etc.• What do you need in order to move forward?• Decide how/when you will meet over the next few weeks

		
<p>Share Out</p>	<p>10 minutes</p>	<p>Diversity Affirmation:</p> <p>We used to have groups (Latinas Leading Tomorrow (LLT)), but as staff changes, groups tend to come and go? Last year we had Latino and Black Student Unions, too.</p> <p>Some student survey data exists. We may need more.</p> <p>What type of “diversity affirmation” are we looking for? Do we need affinity groups? TA lessons? Different languages represented around the building? Morning Announcements talks?</p> <p>Meeting time that is best for all: immediately after school with virtual option. Thursday the 8th (Monday the 12th as a backup), in Joanne’s room Can we invite some students? Ask Mr. Malinosky and Sabrina to bring it up in SCA?</p>

		<p>Data Dashboard:</p> <p>They created a tab on the 2022-2023 Equity Projects with contact information, ideas for roles/interests, and created a calendar about when to meet</p>
Closure	10 Minutes	<p>Action item:</p> <p>Meet with your sub-committee We will share updates during the first part of our next meeting</p> <p>Next meeting: December 15, 2022 5pm on Zoom</p>

Preparing Equity Team Meeting Agendas

A clear, purposeful advance agenda that includes all team members is key to making sure that the Equity Team implementation plan remains a top priority and team motivation and meeting attendance stay high throughout the year.

Make sure your meetings stay grounded in your core implementation by referencing your school’s vision and goals.

- What action steps need to take place this school year to accomplish your goals, and when will they need to happen?
- How will the team measure progress toward goals?
- Who will be responsible for collecting data or documentation for the next meeting, and when can the team gather and reflect on benchmark data to practice continuous improvement?

Use a chart like the example of the DEI ET monthly calendar below to sketch out how your team will advance the school’s Equity Team implementation plan and engage in continuous improvement over the course of the school year.

meeting dates and times	October 27, 2022 5:00pm-600pm	November 17, 2022 5:00pm-6:00pm	December 15, 2022 5:00pm-6:00pm	January 26, 2023 5:00pm-6pm	February 23, 2023	March 23, 2023
Equity Team Action Steps	<i>Create committees to focus on local equity projects</i>	<i>Meet with Equity Sub-committees</i>	<i>Updates from Sub-Committees</i>			

Tentative Deadline Dates						
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