

School Building Name
CLT Equity Team Meeting

Date:

May 26, 2022 5pm-6pm

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Location: Zoom

Team members present: Stephanie Smith, Kip Malinosky, Tiffini Woody-Pope, Enid Dunbar, Elizabeth Allen, Carol Ezzelle, Jeremy Wintersteen, Joanne Mann, Katlyn Bennett, Amanda Taylor

7 General Norms of Expected Collaboration: Pausing, Paraphrasing, Posing Questions, Putting Ideas on the Table, Providing Data, Paying Attention to Self and Others, Presuming Positive Intentions

Courageous Conversation 4 Agreements: Stay engaged, Experience discomfort, Speak your truth, and Expect and accept non-closure

<p>Welcoming : What are you looking forward to this summer?</p>	<p>5 Minutes</p>	<p>Welcome!</p>
<p>Updates!</p>	<p>45 Minutes</p>	<p>Updates from S. Smith:</p> <ul style="list-style-type: none"> ● Restorative Justice Update <ul style="list-style-type: none"> ○ meeting with Ms. Boggan went well, but she wants to make sure we have the continued (financial) support before we start to implement RJE. ○ APS is looking for pilot schools at each level, but we still want the commitment to be able to implement with fidelity. ○ Message from APS Talk ● Restorative justice Training <ul style="list-style-type: none"> ○ The Department of School Culture and Climate has the funds to offer a one time training. It would be a crash course in Restorative Justice. If we are interested, we can get the <i>Equity Team</i> trained. ○ Commitment needs to be made by Jun 17, 2022 . ● Projects for next school year <ul style="list-style-type: none"> ○ What are some smaller and more local projects that we can focus on for next year? <ul style="list-style-type: none"> ■ Genderless bathrooms at the front of the building ■ process of grant writing and fundraising for our Equity Team ■ Staff summer book clubs around equity (<i>White Fragility, How to be Less Stupid about Race</i>) ■ Community Circles through TA (Teacher Advisory) <ul style="list-style-type: none"> ● Restorative Circles in Schools ● Incorporate the IB Learner Profile Traits

		<ul style="list-style-type: none"> ● We have a lot of students from few schools and a few students from other schools. Community circles would be a great way to create a Jefferson Community 🐝 ■ Get more students involved in the Equity Team <ul style="list-style-type: none"> ● tie in to the community project ● Student government (SCA) ● Student/staff mixed book clubs with equity-focused books (more casual opportunity for all of us to engage in these discussions) ● Joel Christian Gill–graphic novels of <i>The Talented Tenth</i>, <i>Stamped</i> ■ Encourage more community members, future TJ parents (Reach out to Randolph, other feeder schools, specifically the schools that are NOT the main feeder schools.) <p>Today’s Goal: What are some smaller (more localized) Equity projects we can work on?</p>
Closure	5 Minute	<p>Action item:</p> <p>Fall 2022!</p>

Preparing Equity Team Meeting Agendas

A clear, purposeful advance agenda that includes all team members is key to making sure that the Equity Team implementation plan remains a top priority and team motivation and meeting attendance stay high throughout the year.

Make sure your meetings stay grounded in your core implementation by referencing your school’s vision and goals.

- What action steps need to take place this school year to accomplish your goals, and when will they need to happen?
- How will the team measure progress toward goals?
- Who will be responsible for collecting data or documentation for the next meeting, and when can the team gather and reflect on benchmark data to practice continuous improvement?

Use a chart like the example of the DEI ET monthly calendar below to sketch out how your team will advance the school’s Equity Team implementation plan and engage in continuous improvement over the course of the school year.

meeting dates and times	January 27th	February 24th 5:00	March 31st 5:00	April 28th 5:00	May 26th 5:00	June 30th 5:00
Equity Team Action Steps	<i>Creating a SMART Goal</i>	<i>Planning for Restorative Justice at TJ</i>	<i>Roadmap for Restorative Justice at TJ</i>	<i>Skipped Meeting</i>	<i>Final Meeting Wrap-Up</i>	
Tentative Deadline Dates						