

School Building Name
CLT Equity Team Meeting

Date:

February 24, 2022 5pm-6pm

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Location: Zoom

Team members present: Stephanie Smith, Tiffini Woody-Pope, Elizabeth Allen, Alisha Potempa (ASL interpreter), Chanai Brewster, Dante Hicks, Elizabeth Brady, Jeremy Wintersteen, Joanne Mann, Katlyn Bennett, Nam Clark, Traci Holland, Elita Jenks, Kip Malinosky, Enid Dunbar, Y Guerrero

7 General Norms of Expected Collaboration: Pausing, Paraphrasing, Posing Questions, Putting Ideas on the Table, Providing Data, Paying Attention to Self and Others, Presuming Positive Intentions

Courageous Conversation 4 Agreements: Stay engaged, Experience discomfort, Speak your truth, and Expect and accept non-closure

Welcoming	5 Minutes	Welcome! Guess the TEXT talk!
Work Session: Planning for Restorative Justice at TJ	45 Minutes	Today's Goal: Planning for Restorative Justice at TJ Updates from researchers: <ul style="list-style-type: none">● If people are trained in the summer, they can start implementing it in the Fall. It might take 3-6 months to implement.● ACPS Schools have Circles at least once a week, some schools do a "Morning Meeting" every day. So far, schools that implement RJE have positive results<ul style="list-style-type: none">○ How do they capture the data to see if using RJE practices helps to replace punitive consequences (like suspensions)● Still looking for average costs for training● Still need to talk to the A(C)PS Climate Coordinator (?) Questions to address in small groups: <ul style="list-style-type: none">● What is our rationale?● What data do we have to support it?● What will be the proposed time frame?● How much will this cost?● What will the rollout look like?● What objections can we expect from staff, students, parents, etc.?● What are our anticipated outcomes?

		Group notetakers, please keep copious notes and share with Stephanie Smith!
Closure	5 Minute	Action item: Next meeting March 31, 2022 5pm-6pm

Preparing Equity Team Meeting Agendas

A clear, purposeful advance agenda that includes all team members is key to making sure that the Equity Team implementation plan remains a top priority and team motivation and meeting attendance stay high throughout the year.

Make sure your meetings stay grounded in your core implementation by referencing your school’s vision and goals.

- What action steps need to take place this school year to accomplish your goals, and when will they need to happen?
- How will the team measure progress toward goals?
- Who will be responsible for collecting data or documentation for the next meeting, and when can the team gather and reflect on benchmark data to practice continuous improvement?

Use a chart like the example of the DEI ET monthly calendar below to sketch out how your team will advance the school’s Equity Team implementation plan and engage in continuous improvement over the course of the school year.

meeting dates and times	January 27th	February 24th 5:00	March 31st 5:00	April 28th 5:00	May 26th 5:00	June 30th 5:00
Equity Team Action Steps	<i>Creating a SMART Goal</i>	<i>Planning for Restorative Justice at TJ</i>				
Tentative Deadline Dates						

