

School Building Name
CLT Equity Team Meeting

Date:

January 27, 2022 5pm-6pm

Date: January 27, 2022

Location:

Zoom

Team members present: Stephanie Smith, Joanne Mann, Kip Malinosky, Carol Ezzelle, [Tiffini Woody-Pope](#), Elizabeth Allen, Katlyn Bennett, Nam Clark, Amanda Taylor, Enid Dunbar, Elizabeth Allen, Elizabeth Brady, Heba M, Elita Jenks, [Traci Holland](#)

7 General Norms of Expected Collaboration: Pausing, Paraphrasing, Posing Questions, Putting Ideas on the Table, Providing Data, Paying Attention to Self and Others, Presuming Positive Intentions

[Courageous Conversation 4 Agreements](#): Stay engaged, Experience discomfort, Speak your truth, and Expect and accept non-closure

<p>Welcoming</p>	<p>5 Minutes</p>	<p>Happy New Year!</p> <p>Harry Potter vs Hunger Games vs Star Wars</p>
<p>SMART Goal</p>	<p>45 Minutes</p>	<p>SMART Goal for 2021-2022 will focus on our Biases & Assumptions rating from last year's audit</p> <p>Break Out Rooms: Discuss</p> <ul style="list-style-type: none"> • SMART Goal ideas • Possible data to collect and/or review • Possible next steps <p>Breakout rooms discussed:</p> <ul style="list-style-type: none"> • Option 2: a SMART Goal that employs restorative practices around discipline. Creating common language and practices around students re-entering school and classrooms that maintains focus, learning and quells some of the distracting conversations around infractions that result in students being out of school. <ul style="list-style-type: none"> ○ All three groups focused on Option 2 and had similar discussions about how we can grow in restorative practices • Option 3: a SMART Goal that improves our communication with homes that speak languages beyond English. Currently the county translates "essential documents" but not in all five languages. We also need a central location for all translation needs. • Option 5: By May of 2022, the leadership team will review a list of students who are not being served well in school (according to grades, referrals, observed

		student needs), discuss and implement plans to ensure all students are supported.
Closure	5 Minute	Action item: Next meeting February 24th 5pm-6pm

Preparing Equity Team Meeting Agendas

A clear, purposeful advance agenda that includes all team members is key to making sure that the Equity Team implementation plan remains a top priority and team motivation and meeting attendance stay high throughout the year.

Make sure your meetings stay grounded in your core implementation by referencing your school’s vision and goals.

- What action steps need to take place this school year to accomplish your goals, and when will they need to happen?
- How will the team measure progress toward goals?
- Who will be responsible for collecting data or documentation for the next meeting, and when can the team gather and reflect on benchmark data to practice continuous improvement?

Use a chart like the example of the DEI ET monthly calendar below to sketch out how your team will advance the school’s Equity Team implementation plan and engage in continuous improvement over the course of the school year.

meeting dates and times	January 27th	February 24th Time	March 31st Time	April 28th Time	May 26th Time	June 30th Time
Equity Team Action Steps						
Tentative Deadline Dates						

