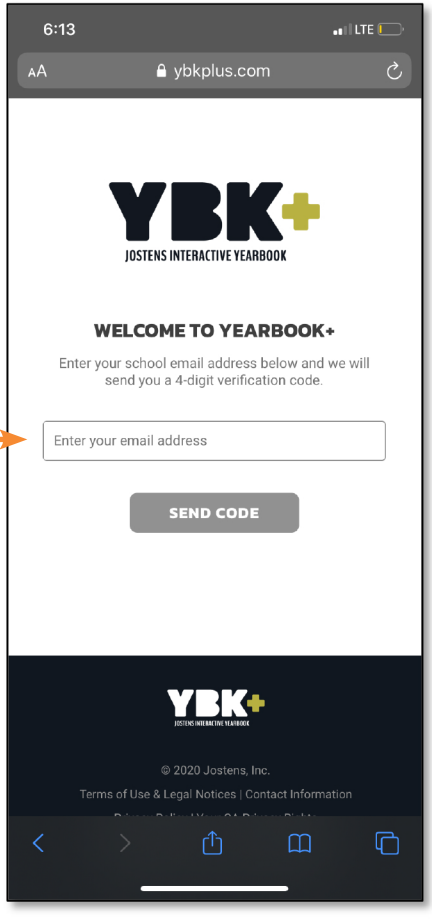
CONTRIBUTING PHOTOS

VERIFICATION

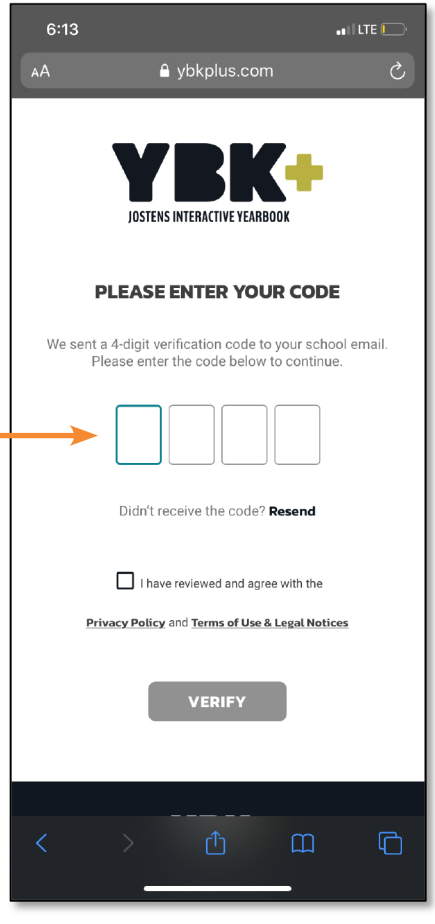
Step 1: **One** parent gets an email from the school to go to **ybkplus.com**
Step 2: Parent goes to ybkplus.com on their phone
Step 3: Parent enters their same email to verify
Step 4: Parent is emailed a code from ybkplus.com
(check junk/other folders if not received)
Step 5: Parents Enters Code
Step 6: Parent follows instructions to upload student photo
(see page 2)



Once a parent lands on ybkplus.com, we need to verify their identity prior to them submitting photos. To do this, we ask them for their email, which will be compared against a student list with emails that the staff uploads into YBA. If the email is a match, the YBK+ site will immediately send a four digit, one-time passcode to that email for verification.

For high schools, it is recommended that the YBK+ email be the student's school email address. If not available, parent emails can be used.

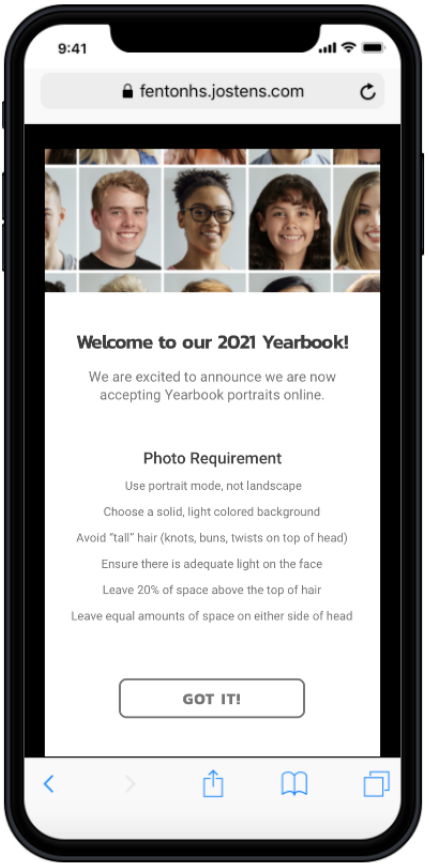
Elementary and middle schools must use parent emails.



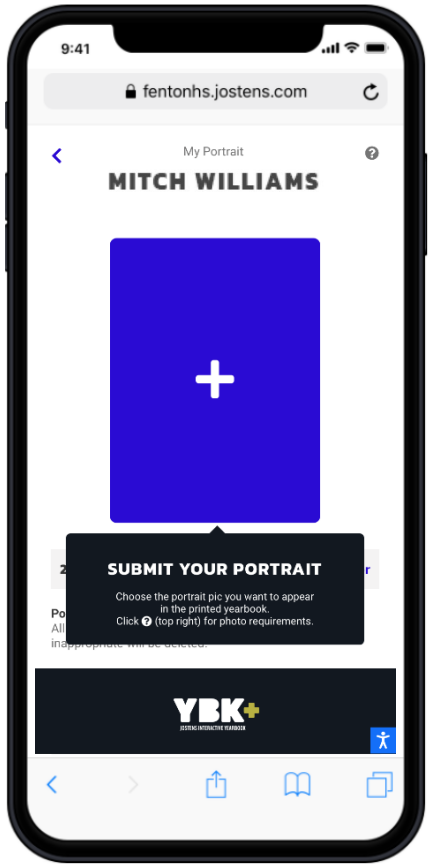
The student (or parent) then enters the emailed code into the site and agrees to the Terms and Conditions. Once the code is entered, they are all set to upload pictures!

MY PORTRAIT CONTRIBUTION

YBK+
JOSTENS INTERACTIVE YEARBOOK

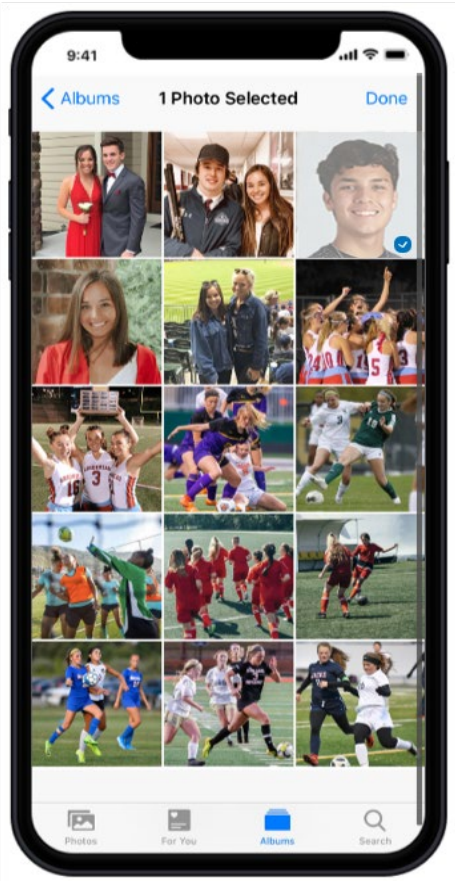


Students will see a brief tutorial that includes requirements for their portrait.

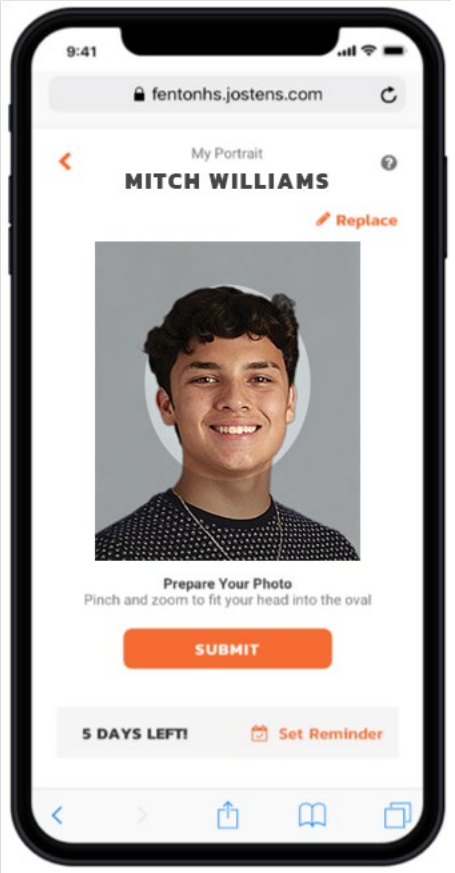


To upload a portrait, click on the blue rectangle.

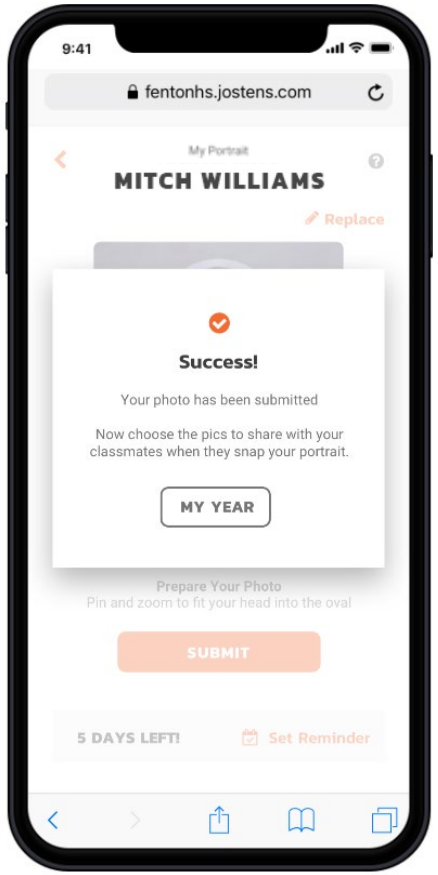
Because the login is tied to a student email address uploaded by the adviser, Yearbook+ is able to identify the student and their grade.



Select a photo from the phone photo album or use the camera to take a portrait to use immediately.



Students pinch and zoom to fill the picture frame and make their head fit snugly within the oval.



When the portrait meets the criteria, students receive a success message and are directed into the My Year feature (if turned on).