
Class and Assignment Resources

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Working with Assignment Resources

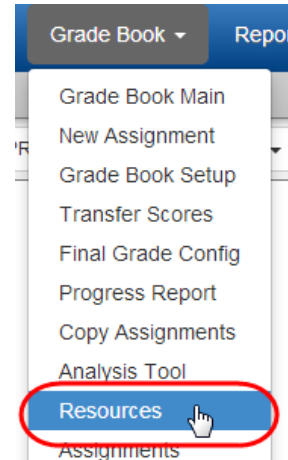
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Working with Class Resources

Class resources are links or small documents that teachers upload to each section and are not linked to any one assignment. They can be accessed by parents and students via ParentVUE and StudentVUE. Teachers can also upload multiple resources to a class.

Adding Class Level Resources

Mouse over **Grade Book**, then click **Resources**.



Add Class Level Resource

Class resources are not attached to a specific assignment. They can be displayed in the parent portal or hidden.

Class/Section:

(YR)
Geometry Intensified(3) SEC:23141-02

Resource Name:

Test Geometry Syllabus

Resource Description:

This is the syllabus for Geometry Intensified. Please read carefully to find out how this course will be conducted.
382 Characters Remaining

Parent Portal:
☒ Check to show in parent portal

Classes/Sections:

☒ (YR) Geometry Intensified(1) SEC:23141-06
☒ (YR) Geometry Intensified(3) SEC:23141-02
☐ (YR) Mathematical Analysis-Trig(4) SEC:23155-03
☐ (YR) Mathematical Analysis-Trig(6) SEC:23155-01
☒ (YR) Geometry Intensified(8) SEC:23141-03

The **Class/Section** will default to the class you are focused to in the grade book.

Enter a **Resource Name** and **Resource Description**.

Select the **check box** for check to show in parent portal (ParentVUE/StudentVUE).

Select all of the **Classes/Sections** you want the resource to apply to.

Choose the **Resource Type**.

Resource Type:

Web Resource

Document Resource

***NOTE:** Please use other resources (Blackboard, Google, etc) to host large files such as videos and very large powerpoints. You can link to those files using the Web Resource option.*

Web Resource:

Click **Web Resource** if adding a link.

Resource Type: ☐ Web Resource ☐ Document Resource

New Web Resource: [Test URL](#)

Type (or paste) a **web address**.
Click **Test URL** to be sure it works.

Click **Insert Link**.

Document Resource:

Click **Document Resource** if uploading a small document.

Resource Type: ☐ Web Resource ☐ Document Resource

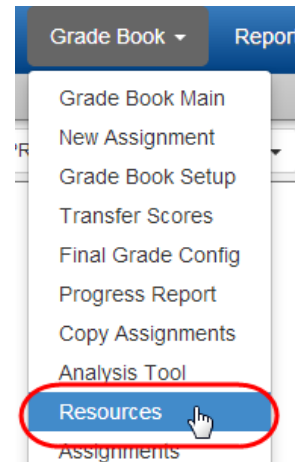
Please select a file to upload:

Click **Choose File** to browse for your file. Select the **File**, then click **Open**.



Click **Upload Document**.

Editing Class Level Resources

Mouse over **Grade Book**, then click **Resources**.



2 items

	Resource Name	Resource Description	View Resource	Date Added	Show In Portal
	Link to the BlackBoard Course	Link to the BlackBoard Course...	Open Resource	8/27/2014 10:57:22 PM	Show
	Test Geometry Syllabus	This is the syllabus for Geometry Intensified. Please read carefully to find out how this course will be conducted.	Open Resource	8/27/2014 10:56:27 PM	Show



All resource information can be edited




To edit all resources linked to the class, click **Edit** on the header row.

OR

To edit an individual resource, mouse over the blank space to the left of the resource name and click the **Edit Row** icon.

2 items

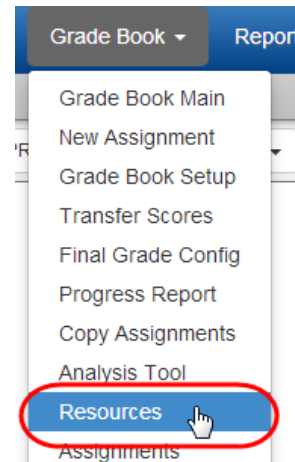
 **SAVE**  **CANCEL**

	Resource Name	Resource Description	View Resource	Date Added	Show In Portal
	Link to the BlackBoard C	Link to the BlackBoard C	Open Resource	8/27/2014 10:57:22 PM	Show
	Test Geometry Syllabus	This is the syllabus for C	Open Resource	8/27/2014 10:56:27 PM	Show



Click **Save** after any changes.

Deleting Class Level Resources

Mouse over **Grade Book**, then click **Resources**.





2 items



	Resource Name	Resource Description	View Resource	Date Added	Show In Portal
	Link to the BlackBoard Course	Link to the BlackBoard Course...	Open Resource	8/27/2014 10:57:22 PM	Show
	Test Geometry Syllabus	This is the syllabus for Geometry Intensified. Please read carefully to find out how this course will be conducted.	Open Resource	8/27/2014 10:56:27 PM	Show

Mouse over the blank space to the left of the resource name you wish to delete.

Click **Delete Row**.

2 items

 **SAVE**  **CANCEL**

	Resource Name	Resource Description	View Resource	Date Added	Show In Portal
	Link to the BlackBoard Course	Link to the BlackBoard Course...	Open Resource	8/27/2014 10:57:22 PM	Show
	Test Geometry Syllabus	This is the syllabus for Geometry Intensified. Please read carefully to find out how this course will be conducted.	Open Resource	8/27/2014 10:56:27 PM	Show

Click **Save** after any changes.

Working with Assignment Resources

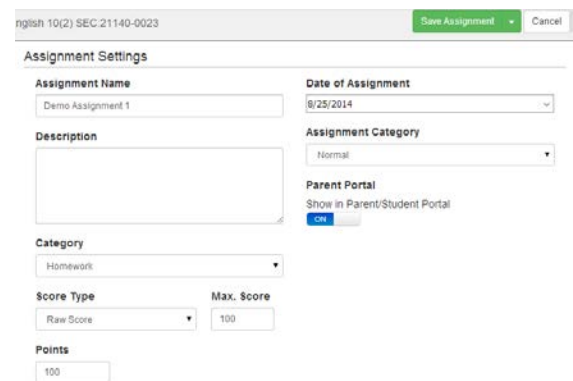
Assignment resources are links or small documents that teachers upload to an assignment and can be accessed by parents and students via ParentVUE and StudentVUE. They can be added when creating new assignments or added to an existing assignment. Teachers can also upload multiple resources to an assignment.

Adding Resources When Creating Assignments

Click **+ New**.

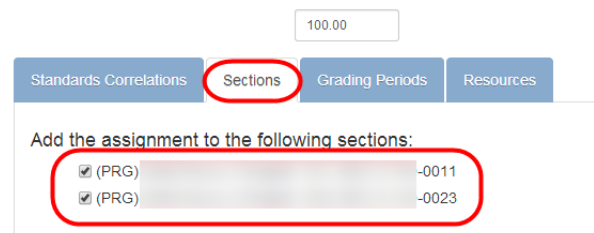


Enter all **Assignment Settings**.

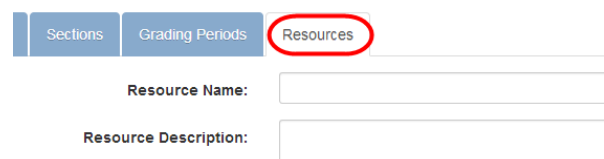


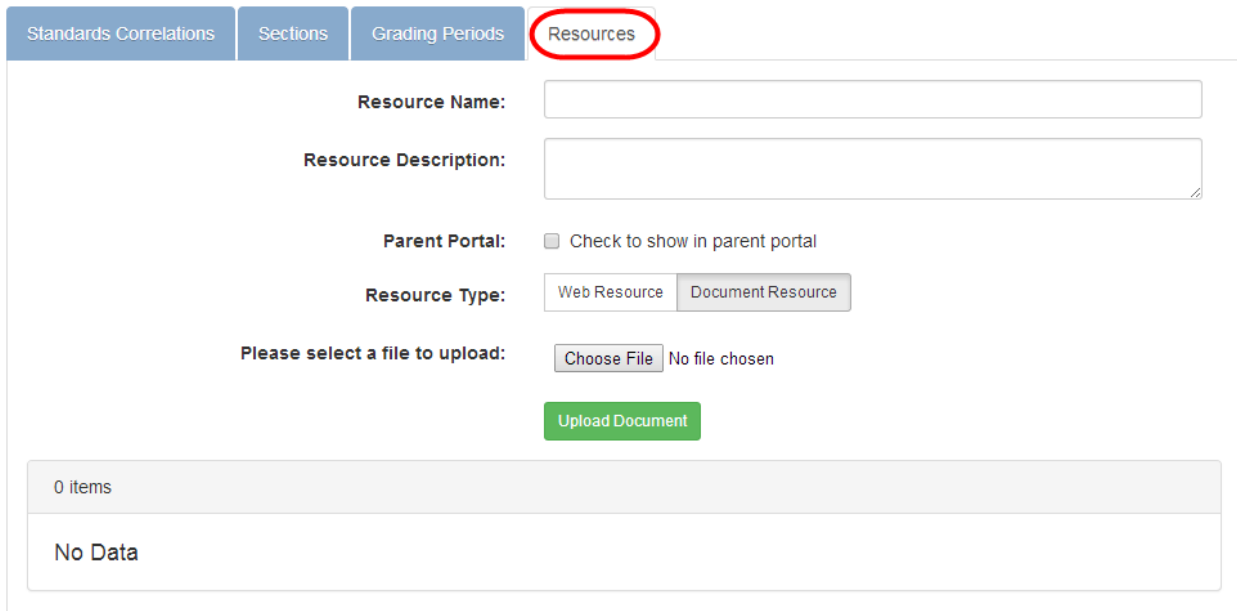
Click the **Sections** tab.

Check all **sections** to which the assignment should be added.



Click the **Resources** tab.





Enter the **Resource Name**.

Enter the **Resource Description**.

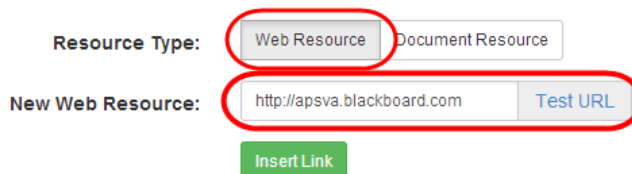
Select the **check box** for check to show in parent portal (ParentVUE/StudentVUE).

Choose **Resource Type**.

***NOTE:** Please use other resources (Blackboard, Google, etc) to host large files such as videos and very large powerpoints. You can link to those files using the Web Resource option.*

Web Resource:

Click **Web Resource** if adding a link.

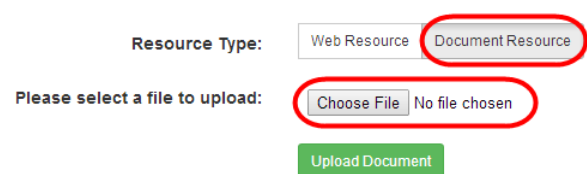


Type (or paste) a **web address**.
Click **Test URL** to be sure it works.

Click **Insert Link**.

Document Resource:

Click **Document Resource** if uploading a small document.

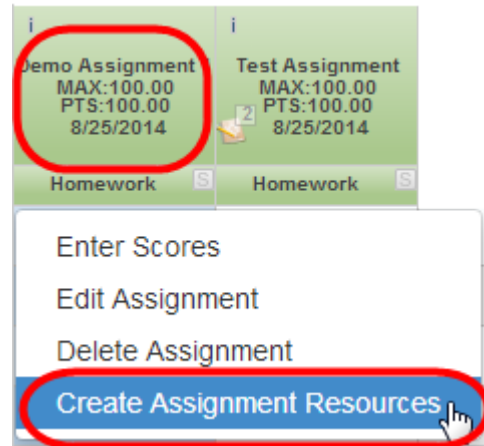


Click **Choose File** to browse for your file. Select the **File**, then click **Open**.

Click **Upload Document**.

Adding Resources to an Existing Assignment

From Grade Book Main, click on the **Assignment Header**.



Click **Create Assignment Resources**.

Resource Name:

Resource Description:

Parent Portal:

☐ Check to show in parent portal

Resource Type:

Web Resource

Document Resource

Please select a file to upload:

Choose File

No file chosen

Upload Document

0 items

No Data

Enter the **Resource Name**.

Enter the **Resource Description**.

Check the **box to show resource in parent portal** (ParentVUE/StudentVUE).

Choose **Resource Type**.

NOTE: Please use other resources (Blackboard, Google, etc) to host large files such as videos and very large powerpoints. You can link to those files using the Web Resource option.

Web Resource:

Click **Web Resource** if adding a link.

Resource Type: ☐ Web Resource ☐ Document Resource

New Web Resource:

Type (or paste) a **web address**.
Click **Test URL** to be sure it works.

Click **Insert Link**.

All Assignments that have resources attached will have an icon in the lower left of the assignment header.

Document Resource:

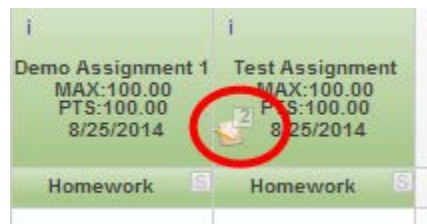
Click **Document Resource** if uploading a small document.

Resource Type: ☐ Web Resource ☐ Document Resource

Please select a file to upload:

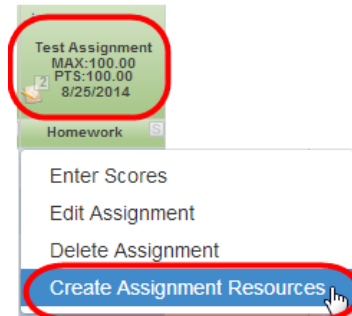
Click **Choose File** to browse for your file. Select the **File**, then click **Open**.

Click **Upload Document**.





Editing Assignment Resources

From Grade Book Main, click on the **Assignment Header**.



Click **Create Assignment Resources**.

2 items

	Resource Name	Resource Description	View Resource	Date Added	Show In Portal
	BlackBoard Demo Link	BlackBoard Demo Link	Open Resource	8/25/2014 10:20:03 AM	Show
	Document Resource Test Doc	Document Resource Test Doc	Open Resource	8/25/2014 10:20:29 AM	Show



All resource information can be edited




To edit all resources linked to the assignment, click **Edit** on the header row.

OR

To edit an individual resource, mouse over the blank space to the left of the resource name and click the **Edit Row** icon.

2 items

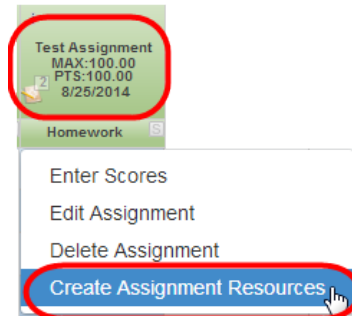
	Resource Name	Resource Description	View Resource	Date Added	Show In Portal
	BlackBoard Demo Link	BlackBoard Demo Link	Open Resource	8/25/2014 8:59:14 AM	Show
	Document Resource Test I	Document Resource Test I	Open Resource	8/25/2014 8:59:14 AM	Show

Click **Save** after any changes.


Deleting Assignment Resources

From Grade Book Main, click on the **Assignment Header**.

Click **Create Assignment Resources**.





2 items


 Edit	Resource Name	Resource Description	View Resource	Date Added	Show In Portal
Delete Row	Document Resource Test Doc	Document Resource Test Doc	Open Resource	8/25/2014 8:59:14 AM	Show
	Document Resource Test Doc	Document Resource Test Doc	Open Resource	8/25/2014 8:59:14 AM	Show

Mouse over the blank space to the left of the resource name you wish to delete.

Click **Delete Row**.

2 items

 **SAVE**  **CANCEL**

 Edit	Resource Name	Resource Description	View Resource	Date Added	Show In Portal
delete	Document Resource Test Doc	Document Resource Test Doc	Open Resource	8/25/2014 8:59:14 AM	Show
	Document Resource Test Doc	Document Resource Test Doc	Open Resource	8/25/2014 8:59:14 AM	Show

Click **Save** after any changes.